

2020 Conditions and Procedures
Plan to Correct
for Continuing Accreditation

Dunwoody College of Technology
School of Design

Bachelor of Architecture

NAAB

National
Architectural
Accrediting
Board, Inc.



Plan to Correct
(2020 Procedures)

Institution	<u>Dunwoody College of Technology</u>
Name of Academic Unit	School of Design
Degree(s) (check all that apply) Track(s) (Please include all tracks offered by the program under the respective degree, including total number of credits. Examples: 150 semester undergraduate credit hours Undergraduate degree with architecture major + 60 graduate semester credit hours Undergraduate degree with non-architecture major + 90 graduate semester credit hours)	<input checked="" type="checkbox"/> <u>Bachelor of Architecture</u> Track: <input type="checkbox"/> <u>Master of Architecture</u> Track: Track: <input type="checkbox"/> <u>Doctor of Architecture</u> Track: Track:
Year of Previous Visit	2023
Current Term of Accreditation (refer to most recent decision letter)	Continuing Accreditation (Eight-Year Term)
Program Administrator	Korrin Howard Associate Dean, School of Design
Chief Administrator for the academic unit in which the program is located (e.g., dean or department chair)	Trevor Bullen Dean, School of Design; Construction Sciences & Business
Chief Academic Officer of the Institution	Scott Stallman (President Elect)
President of the Institution	Rich Wagner
Individual submitting the APR	Korrin Howard
Name and Email Address of Individual to Whom Questions Should Be Directed	Korrin Howard: khoward@dunwoody.edu



INSTRUCTIONS AND TEMPLATE GUIDELINES

A Plan to Correct is required in cases when the NAAB board determines that the program is not in compliance with one or more of the Conditions for Accreditation, either at the time continuing accreditation is granted or as a result of a Special Report review. Programs with a Plan to Correct will have two years to demonstrate compliance with Conditions for Accreditation noted to be out of compliance. Programs submitting a Plan to Correct will be required to provide a narrative response with supporting documentation and evidence of compliance for each Condition noted to be out of compliance.

Review of the Process. The Accreditation Review Committee (ARC) reviewers will make one of the following recommendations to be acted upon by the board:

- In the event a program has demonstrated compliance with all the Conditions for Accreditation previously noted to be out of compliance, accept the Plan to Correct and approve the program for the remainder of the term of accreditation.
- In the event a program has not demonstrated compliance with the Conditions for Accreditation previously noted to be out of compliance, defer action and require a revised Plan to Correct to address all remaining areas of non-compliance. (Submission timelines are December 15 and June 30.)
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within two years, continue the Plan to Correct, place the program on notice for a period not to exceed one (1) year, and inform the institution's Chief Academic Officer.
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within one (1) year of notice, place the program on probation for a period not to exceed one (1) year, require a focused visit on remaining areas of noncompliance within six months, and inform the institution's Chief Academic Officer. All accreditation decisions to place a program on probation will be made public on the NAAB website.

Decisions by the NAAB board regarding the program's Plan to Correct are not subject to reconsideration or appeal.

Instructions

1. Type all responses in the designated text areas. Add additional rows as needed to include all conditions not met.
2. Reports must be submitted as a single PDF following the template format.

Deadline and Submission

Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the spring board meeting will be required to submit a Plan to Correct on or before December 15 of the same year.

Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the fall board meeting will be required to submit a Plan to Correct on or before June 30 of the following year.

Programs that fail to submit a Plan to Correct by the deadline will be placed on Administrative Probation, after notice.

All Plans to Correct should be sent to accreditation@naab.org on or before the appropriate deadline.



Plan to Correct Form

<p>Conditions Not Met List the number and title of each condition that must be addressed in the Plan to Correct.</p>	<p>Corrective Actions Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</p>	<p>Timeline List the timeline for all corrective actions, including actual or planned start and completion dates.</p>
<p>SC.6 Building Integration</p>	<p>Program Narrative: The 2023 Visiting Team Report noted that student work did not show the depth and consistency of building systems and material integration at the expected level.</p> <p>Corrective Actions Taken: Curricular Revisions: ARCH 5110 Integrative Design was first offered in Fall 2023 with the continued roll-out of the 2021/22 academic plan. This course was developed to integrate building technology more pointedly with design conceptualization and allows students to take concept-level work from a previous project and further develop its technical ramifications. The studio was structured to emulate the typical arc of practice from pre-design through construction documentation and exposes students to the challenges and opportunities presented when “real world” pressures are brought to bear on their project.</p> <p>Programmatic Complexity – The assigned studio project is a revision of a studio project from the previous year. This allows students to focus more intently on systems integration that reflects design intent, aiming to extend learning while preparing students for the rigors of architectural practice. The students consider the relationship between program, building form, material construction, structural and mechanical systems as they relate to the building’s aesthetics, context, and performance.</p> <p>A series of guest lecturers and reviewers were invited to participate in the studio to provide depth of knowledge in specialized topics, from envelope systems to environmental controls. Some of the guests also provided small group critique and desk critique for students. Specific guests this semester included:</p> <p>Site Planning + Community Engagement: Ross Altheimer, Landscape Architect</p> <p>Envelope Systems + Assemblies: Bruce Wright FAIA</p> <p>Building Detailing: Jim Larsen AIA</p> <p>Structural Systems: Murphy Curran, Structural Engineer (See SC.6_14)</p> <p>Environmental Controls: Thea Rozenbergs, Sustainability Specialist who also shared her sustainability checklist to identify opportunities and strategies in student projects.</p>	<p>Fall 2023 Corrective actions implemented: ARCH 5110 Integrative Design offered.</p> <p>Spring 2024 Corrective Actions implemented: ARCH 5230 Structures offered.</p> <p>Summer 2024 Fall 2023 ARCH 5110 Integrative Design & ARCH 5230 Structures assessed by faculty and revisions proposed for fall 2024. Curriculum and Conditions matrix revisited.</p> <p>School of Design internal and external assessment plan proposed and discussed with administration and faculty.</p> <p>Fall 2024 External portions of the School of Design assessment plan will be reviewed by Dunwoody Professional Advisory Committee (PAC).</p> <p>External assessment plan refined for implementation. Internal assessment implemented.</p> <p>Spring 2025 External portions of assessment plan implemented.</p>



Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>Students also utilized COTE measures within their projects. (see SC.6_15)</p> <p>Students did a review of HVAC systems (Chillers, AHU, RHU, Boilers, Fan Coils, etc) and selected the appropriate system for their projects. They developed mechanical plans and diagrams and adjusted their plans and sections to accommodate mechanical shafts, ductwork and equipment.</p> <p>Life Safety Systems: Life safety was addressed through lectures and activities. Students submitted a project code review and ensured that plans met egress as outlined in the International Building Code.</p> <p>Production of Working Drawings – emphasis was placed on the development of coordinated working drawings that formalized structure, space for systems, RCPs, building sections, and wall details.</p> <p>Documented Assessment: Students created technical documentation (see SC.6_2 through SC.6_5) for their project for faculty review and assessment including:</p> <ul style="list-style-type: none"> • Land use and building code compliance • Structural systems • Passive and active environmental systems • Envelope design and detailing <p>ARCH 4103 Structures is now under a new call number – ARCH 5240 Structures and has an updated course description and course outcomes that better align with NAAB Criteria. Students explore material strengths and apply knowledge of structural systems gained in this class to projects completed in ARCH 5110 Integrative Studio in the previous semester.</p> <p>Documented Assessment: Students conducted experiments and created structural diagrams (see SC.6_7 through SC.6_10) for faculty review and assessment including:</p> <ul style="list-style-type: none"> • Applied research • Structural diagrams <p>Planned Corrective Actions:</p> <p>Specialized guest lecturers for ARCH 5110 Integrative Design were well received by students. Our PAC will continue to work with faculty to secure guests each semester the course is offered.</p> <p>The NAAB Conditions matrix was reviewed in Summer 2024 (see evidence SC.6_11). It was noted that scaffolding for SC.6 was not as robust in years 3 and 4 as it was in years 1</p>	

Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>and 2. Courses were identified to address SC.6 in years 3 and 4, with content changes to be implemented in Fall 24. The idea of scaffolding will guide curriculum revision in the future.</p> <p>A group of full-time faculty will convene in Summer 2024 to assess evidence of SC.6 in the student work from ARCH5110 and ARCH5230. A rubric will be analyzed and areas of improvement discussed and implemented for Fall 2024 (See Evidence SC.6_12 and SC.6_13).</p> <p>Beginning in Fall 2024, internal components of an overarching assessment plan will launch, where faculty and administration will complete a rotating review of student work, curriculum, and extra-curricular activities. External components will be reviewed and discussed by the Professional Advisory Committee (PAC) to be implemented in Spring 2025, resulting in annual assessments of courses that demonstrate NAAB criterium SC.5 and SC.6.</p> <p>Supporting Evidence Link: SC.6 Evidence</p> <p>SC.6_1ARCH5110 Integrative Design Course Summary SC.6_2StudentWork1 SC.6_3StudentWork2 SC.6_4StudentWork3 SC.6_5StudentWork4 SC.6_6Arch5230 Structures Course Summary SC.6_7StudentWork5 SC.6_8StudentWork6 SC.6_9StudentWork7 SC.6_10StudentWork8 SC.6_11 2024 Matrix SC.6_12ARCH5101 Integrative Design Assessment Blank Form SC.6_13ARCH5230 Structures Assessment Blank Form SC.6_14 2023-10-02 Dunwoody Structural Engineering Discussion SC.6_15 Performance Baseline Guide_Final Draft</p>	
4.2.3 Optional Studies	<p>Program Narrative:</p> <p>In the 2023 VTR, the visiting team noted that the actions by the department demonstrate an effort to introduce optional studies, because the optional courses were not currently being offered, the requirement to offer courses outside of the required professional studies curriculum is not met.</p> <p>Corrective Actions Taken: The department conducted an internal review of our academic plan and identified opportunities to offer 3 elective classes (7 credits) within the last 3 years of the B.Arch</p>	<p>Fall 2022 First Friday events implemented within the School of Design, allowing students choice of activities.</p> <p>Spring 2023 Elective course option provided to 4th year Architecture students</p> <p>Fall 2023</p>

Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>degree. This change to the academic plan is currently going through an internal review at the College and will be submitted to the Minnesota Office of Higher Education (MOHE), once the internal review is completed and approved. Upon approval by MOHE, we will implement this change in the Fall 2025 semester.</p> <p>Due to the timeframe of internal and external reviews to add these 7 credits of electives, we sought to implement a smaller change in the meantime. As a department, we reviewed our current academic plan for opportunities to provide electives that could be substituted for previously-required courses.</p> <p>We identified a 1-credit seminar course in the 4th year and a 1-credit seminar course in the 5th year that were not tied to specific NAAB criteria and could be substituted with an elective course.</p> <p>The technical elective option allows our 4th and 5th year students to select from a variety of technical electives that are offered across the entire School of Design. These courses have students from all School of Design programs enrolled in them, so students are working with other students outside of the Architecture program. Students are informed of elective options during a meeting about registration and provided a QR code to complete a form to select their elective (see 4.2.3_All Student Meeting_Slide; 4.2.3_SoD Elective Form). They are then registered for electives through a ranked choice system. As our current 3rd year students move through the program, we will provide the same or similar substitutions.</p> <p>As we seek to further students' opportunities for cross-departmental electives, we are reviewing an option for students to study abroad in collaboration with other departments across the College. Since the onset of Covid-19, we haven't been able to provide travel opportunities to students. Now that we have reached the end of the Covid-19 pandemic, we've started conversations with other departments about study abroad opportunities and how to provide a meaningful experience for students that meets the needs of multiple departments on campus (see 4.2.3_Travel Proposal_Dunwoody Berlin 2025). While still in the planning phases, we are targeting the Summer of 2025 to relaunch and information will be shared with students once it becomes available.</p> <p>In addition to the above elective course options, we have sought to provide crossover between departments wherever possible within the School of Design.</p> <p>As faculty are hired, they are considered for opportunities to crossover between departments. Our full-time faculty are</p>	<p>Connect4 advising event implemented to create crossover advising groups between departments.</p> <p>Spring 2024 Elective course option provided to 4th year Architecture students.</p> <p>Departmental internal review of the academic plan to provide elective opportunities in the last 3 years of the B.Arch degree.</p> <p>Summer 2024 Campus internal review of academic plan to provide elective opportunities in the last 3 years of the B.Arch degree.</p> <p>Fall 2024 Elective course option provided to 5th year Architecture students</p> <p>External review of the academic plan by the Minnesota Office of Higher Education (MOHE) to provide elective opportunities in the last 3 years of the B.Arch degree.</p> <p>Summer 2025 Anticipated elective option offered as a study abroad course in collaboration with the Construction Sciences & Business department.</p> <p>Fall 2025 Anticipated curriculum changes to include 7 credits of electives</p>

Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>able to teach in multiple departments, providing students multiple opportunities to learn from a variety of perspectives. Additionally, we have adjunct faculty who can teach in multiple areas, providing our students the opportunity to learn from different voices outside of our full-time faculty. Additionally, all of our full-time faculty have been collaborating on creating course content for our online B.Arch courses, so that students who are enrolled in those courses receive content from a variety of faculty members.</p> <p>The School of Design includes two large studio spaces (Super Studio and Studio X), with a third large studio space under construction for the Fall 2024 semester. These studio spaces create crossover between departments by having students work in the same classroom space as students from other areas (see 4.2.3_SOD 60 class sections; 4.2.3_SOD 62 class sections). While the courses aren't co-taught, there are opportunities provided for students to view other students' work, make connections with other students and faculty outside their own course, and have a broader understanding of working in the design profession.</p> <p>In the Fall 2023 semester, we implemented a new advising event called Connect4. This event is designed to be a crossover advising event between all departments, where our students in all four School of Design programs (Architectural Drafting & Design, Bachelor in Architecture, Interior Design, and Graphic Design & Production) meet with their advisors, 3 students per advisor. Creating advising groups with students from multiple programs at once opens opportunities for students to make connections outside of the department. As we look ahead towards the future of our student-to-student mentorships, our goal is to utilize these same groups for student-to-student mentorships, providing additional opportunities for students to connect as a group at multiple points throughout the academic year.</p> <p>In addition to the above crossover items between departments, we provide further choices for students at various points.</p> <p>As part of our studio coursework, we have implemented First Fridays in the Fall of 2022, which is an event held on the first Friday of each month. The events vary, from a Product & Rep Day, to firm tours, discussion panels held on campus, and a Studio Swap (see 4.2.3_SOD Important Dates_SP24 for examples). Whenever possible, we open up the choice to students to select which opportunity to attend, such as which firm to tour (see 4.2.3_Firm_Tour_Post) or which panel to attend. This provides an additional choice for students to broaden their perspective on the profession.</p> <p>In summary, we have taken the initial action of providing elective course opportunities where we're able to without</p>	

Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>compromising the required professional studies courses, as well as implementing a more permanent change in Fall 2025. In doing so, we have also worked to provide opportunities for students to connect with individuals outside of the Bachelor of Architecture program and provide options for choice in co-curricular activities.</p> <p>Supporting Evidence Link: 4.2.3 Evidence</p> <p>4.2.3_All Student Meeting_Slide 4.2.3_Connect 4 Advisor Notes 4.2.3_Connect4_Welcome 4.2.3_Firm_Tour_Post 4.2.3_SOD 60 class sections 4.2.3_SOD 62 class sections 4.2.3_SoD Elective Form 4.2.3_SOD Important Dates_SP24 4.2.3_Travel Proposal_Dunwoody Berlin 2025</p>	
5.2 Planning and Assessment	<p>Program Narrative: The visiting team noted that the assessment process was not well defined and procedures were unclear, per the 2023 VTR.</p> <p>Corrective actions taken:</p> <p>The School of Design has continued to assess the program as laid out in the 2023 APR. Student retention and work placement rates are key indicators of student success. Course evaluations, student self-assessments, and faculty self-assessments continue to be a part of our course assessment plan. Studio work, specifically final presentations, are assessed and evaluated by industry professionals and trends are tracked. These evaluations help shape the annual course and curriculum development discussions between faculty and administration.</p> <p>The position of Faculty Coordinator was created in October 2023 to address assessment, accreditation, and faculty onboarding needs across the School of Design. During this semester, focus was placed on developing more robust adjunct faculty onboarding procedures and archiving course content, and both initiatives support better assessment practices. In Spring 2024, onboarding procedures and support scaffolding for adjunct faculty were implemented. Assessment planning was outlined to be continued into Summer 2024.</p> <p>Assessment at the College level has also undergone significant change in response to our self-study for Higher Learning Commission (HLC) accreditation visit in October 2023, resulting in a 10-year reaffirmation of accreditation. Faculty have received more robust training in assessment, including two workshops with Karen Singer-Freeman, Director of Research for the Center for the Advancement of</p>	<p>Fall 2023 Introduction of the Faculty Coordinator Position.</p> <p>Spring 2024 SoD assessment plan developed.</p> <p>Summer 2024 Assessment plan reviewed by faculty and administration and revised.</p> <p>Fall 2024 SoD assessment plan implemented.</p> <p>Spring 2025 End of semester, SoD assessment plan reviewed and assessed by faculty and administration. Assessment report generated for SoD and at the department level.</p>



Conditions Not Met <i>List the number and title of each condition that must be addressed in the Plan to Correct.</i>	Corrective Actions <i>Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.</i>	Timeline <i>List the timeline for all corrective actions, including actual or planned start and completion dates.</i>
	<p>Teaching at Wake Forest University. Architecture faculty, including the faculty coordinator, sit on The Assessment Collaborative, a college-wide committee tasked with growing knowledge around assessment practices and conducting reviews of assessment plans and reports from departments around the college. Two faculty development sessions (attended by all Dunwoody faculty) were offered this academic year that focused on assessment methods, as well. This has had a great effect upon SoD and department assessment actions.</p> <p>In Spring 2024, a School of Design Assessment Plan draft was written. It includes assessment procedures and goals across the School of Design and department-specific procedures, as architecture and interior design are nationally accredited by NAAB and CIDA, respectively. The document is in development; a draft of the School of Design and Architecture department assessment plan is included for review.</p> <p>Planned corrective actions:</p> <p>In Summer 2024, the School of Design Assessment Plan is to be reviewed by faculty and administration.</p> <p>Academic year 24/25 will see the implementation of this Assessment Plan. Data collected and evaluated will help make decisions on the course and curriculum levels. Of course, the Assessment Plan itself will be reviewed as that is the nature of assessment. Data will be compiled in an annual assessment report required by the college.</p> <p>Supporting Evidence link: 5.2_Evidence</p> <p>5.2_2FY2425_SoDAssessmentPlan+ARCH_Draft 5.2_Equipment Needs Spring 2024 5.2_Faculty_Self_Assessment_Blank 5.2_Industry Assessment Form_Blank 5.2_PAC Guidelines 5.2_SAB_Questions_Blank 5.2_School of Design Faculty Coordinator_Job Description 5.2_Student Advising_Blank 5.2_Student Feedback_Equipment Needs Spring 2024 5.2_Student Remarks and Improvements Spring 2024 5.2_Student Self-Assessment Form_Blank</p>	