

MINNESOTA STATE COLLEGES AND UNIVERSITIES* TRANSFER AGREEMENT BETWEEN	Pine Technical & Community College AND Dunwoody College of Technology
<p>*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.</p>	

This Agreement is entered into between Pine Technical & Community College 900 4th St SE Pine City, MN, 55063 (hereinafter sending institution), and Dunwoody College of Technology 818 Dunwoody Blvd, Minneapolis, MN, 55403 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota. The sending institution has established a **Automated Systems Technology – AAS** (hereinafter sending program), and the receiving institution has established a **Automation & Controls Engineering Technology – BS degree** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution’s admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution’s admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 55 credits from the sending program. A total of 65 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the “*Transferology*” audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 06/02/2025 and shall remain in effect until 05/31/2027 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 12/31/2026 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

	College (sending)	University (receiving)
Institution	Pine City Technical & Community College	Dunwoody College of Technology
Program name	Automated Systems Technology	Automation Controls & Engineering Technology
Award Type (e.g., AS)	AAS	BS
Credit Length	60 credits	120 credits
CIP code (6-digit)		14.4201
Describe program admission requirements (if any)		<ul style="list-style-type: none"> • Completion of an AAS degree in Robotics, Electronics, Electrical Maintenance, or Mechatronics with a 2.67 GPA from an accredited institution or • Completion of a non-related AAS degree with a 2.67 GPA from an accredited institution with approval from the Academic Dean or Director <p>https://catalog.dunwoody.edu/catalog-student-handbook/admissions/transfer-students-transfer-credit/#admissionrequirements</p>

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) 1	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

	AENT3240	2
	AENT4110	3
	AENT4120	3
	AENT4130	2
	AENT4140	2
	AENT4210	3
	AENT4220	3
	AENT4295	4
	University unrestricted elective credits not counted elsewhere (if none enter 0)	
Total Remaining University Credits²		65
Special Notes, if any:		

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	40		
Total College Credits	55	Total College Credits Applied	55
		Remaining credit to be taken at the university (receiving institution)	65
		Total Program Credits	120
Special Notes, if any: Dunwoody adheres to the MN Office of Higher Education degree standards which requires 36 upper division credits for a Bachelor degree.			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Chief Academic Officer	Kristine Baker	Kristine Baker	6/20/25
Title			
University	Name	Signature	Date
Chief Academic Officer	Bridget Reynolds	Bridget Reynolds	15/05/25
Title			
DARS Encoder			
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			

February 2, 2017

